



# Healthcare Committee

## Terms of Reference

### Committee Name

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Healthcare Committee

### Purpose

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The Healthcare Committee is committed to identifying and understanding the healthcare needs of the community and assisting in the development and implementation of strategies that effectively address the needs within Pincher Creek and district.

The committee will:

- Examine trends and needs, including local, regional, provincial, and national statistics and ongoing initiatives.
- Review legislation and municipal requirements; including suggestions to update existing documentation if required.
- Attract and help retain healthcare professionals
- Be advocates for retaining and enhancing healthcare services
- Build awareness of health care requirements.
- Report activities to Joint Council quarterly.

### Membership

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The Healthcare Committee shall be composed of the following voting members. The Composition shall be as follows:

Town of Pincher Creek – two (2) Councillors  
Municipal District of Pincher Creek – two (2) Councillors  
Village of Cowley – one (1) Councilor  
Alberta Health Services Local (1)  
Alberta Health Services Regional (1)  
Southern Alberta Recruitment (1)  
One representation from each clinic  
Members at large (2)

A member at large of the Committee will be disqualified to serve on the Committee if they:

- Cease to be a resident of Pincher Creek, the M.D. of Pincher Creek or the Village of Cowley.
- Are absent for three (3) meetings unless absences are authorized by the Healthcare Committee.
- Send written notice of resignation to the Town of Pincher Creek.

**Frequency of Meetings**

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The Healthcare Committee will meet monthly, or as required at the discretion of the Chair. Meetings will be conducted in accordance with Procedural Bylaw 1596-21.

**Authority**

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The Committee shall have the authority to operate on behalf of the Town of Pincher Creek, M.D. of Pincher Creek and the Village of Cowley.

The elected municipal officials of the Committee will authorize the allocation of municipal funds.

**Term**

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One (1) year or until such time as the purpose of the Committee has been fulfilled.

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CAO, Town of Pincher Creek

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Date

<b>Approved by:</b>	<b>Date:</b>	<b>Policy Number</b>
<b>Reference:</b>	<b>Approval/Revision Date:</b>	<b>Motion #</b>
<b>Title: Healthcare Committee</b>		